

Communications Project Manager - flexible hours, full time

August 2022

The Triple P – Positive Parenting Program is one of the world’s most effective parenting programs, designed to give parents the skills they need to raise confident, healthy children and teenagers and to strengthen family relationships.

We are looking for an experienced Communications Project Manager to join our marketing and communications team in a flexible full-time role.

The Role

Do you want to work collaboratively with our international teams to ensure they’re supported with marketing and communications strategies and services, and provide advice and support required to develop their regions? Your service-minded, expert approach to managing project deliverables whilst acting as the ultimate team player in the marcom department will support the project team to over-perform, grow and develop. Your efforts will help parents all over the world. Your contribution will be noticed.

Other duties will include:

- Coordinate, plan and budget across various communications projects
- Ensure project deliverables are achieved within the required parameters
- Work across internal teams to collaborate for the ongoing success of multi-channel campaigns
- Write, edit, review and assist with various communications
- Develop and maintain effective workflows and processes
- Identify opportunities to support project deliverables

The Person

To be considered for the role you must possess:

- Five years’ experience in a similar level role in Consumer (B2C) Marketing/ Communications
- Bachelor’s degree in a relevant discipline
- Demonstrated up-to-date knowledge on communications strategies for online, social, mass media, PR
- Motivated team player approach with a strong commercial vision
- Flexible work attitude, interest in global operations

The Company and Benefits

Join our team to make a difference in families lives and work for an international, socially aware organisation, with potential to develop the role and your career. Triple P offer:

- Competitive salary and benefits
- Flexible full-time hours
- Onsite parking and great office environment
- International Social Impact organisation
- Strong career development potential
- Global multi-disciplinary team

Application Process

To apply:

- Please send an up-to-date copy of your CV
- A covering letter (maximum 2 pages) outlining your experience and how your skills would be relevant to the position.
- Please submit your application to recruitment@triplep.net or follow the prompts for online applications.
- This role is immediately available

Thank you for your time and application. Please note, only shortlisted applicants will be contacted.